



Event Participants' Privacy Notice

Equitable Education Fund

Equitable Education Fund (“EEF”, “we”) realizes the importance of the personal data protection of meeting participants, seminar participants, event participants, speakers, coordinator and the person involved (you and your) and it is necessary for EEF to collect, use and/or disclosure your personal data (processing) for the performance of a task carried out in the public interest or it is necessary for the exercising of official authority vested in the EEF or is compliance with Section 24 (4) (5) and (6) of Thailand’s Personal Data Protection Act B.E. 2562 (2019) to carry out the objective of the EEF.

Therefore, we have prepared Event Participant’s privacy notice to inform you of the purposes of collecting, the lawful basis , the retention period, the disclosure of personal data, the controller information and data subject rights according to Section 23 of Thailand’s Personal Data Protection Act B.E. 2562 (2019) (“PDPA”) and rules, regulations, announcements, orders or other subordinate legislations.

In this regard, the processing of your personal data within the purposes in the Event Participants’ Privacy Notice (“ Privacy Notice”), we act as the data controller who determines the purpose of the processing personal data. However, the summary of the Privacy Notice is shown below.

1. Definition

“ meeting” means participating in meetings, seminars, events or any other actions in the same manner, whether carried out in a particular location or through electronic media.

“personal data” means any information which are related to an identified or identifiable natural person, either directly or indirectly, but not including information about deceased person.

“ personal data protection laws” means Thailand’s Personal Data Protection Act B.E. 2562 (2019) including rules, regulations, announcements, orders or other subordinate legislations.

“lawful basis” means justifiable reasons to process personal data in accordance with Section 24 and special conditions to process sensitive data in accordance with Section 26 of the PDPA.

2. Personal Data We Collect

We collect the following categories of your personal data;

2.1 Personal Data We Collect

identity data	including, but not limited to, full name, identification number, signature, photo, video, video recording and audio recording;
address/contact data	including, but not limited to, phone number, contactable address and email address;
employment data	including, but not limited to, position and work experience;
financial/investment data	including, but not limited to, bank account name, bank account number;
supporting documents	including, but not limited to, copy of identification card, copy of passbook, copy of payment certificate, proxy to attend the meeting

2.2 How We Collect Your Personal Data

(1) We directly collect your personal data through these processes (or channels) including, but not limited to;

- (1.1) when filling out meeting registration in paper form or online form;
- (1.2) receiving data in electronic forms via including, but not limited to, email and LINE;
- (1.3) when taking photos, recording video or audio of the meeting.

(2) We may collect your personal data through third-party organizations, such as associates, government agencies; educational institutions; private sectors; civil society organizations; and vendors/contracting parties.

3. How We Process Your Personal Data

We process your personal data to carry out tasks per our scope and purposes of providing groups of activities.

Group of Activities	Group of PII's	Lawful basis
Inviting/recruiting meeting or seminar participants	<ul style="list-style-type: none">● identity data● address/contact data● employment data	<ul style="list-style-type: none">● public task● legitimate interest

Group of Activities	Group of PII's	Lawful basis
Participant Registration	<ul style="list-style-type: none"> ● identity data ● address/contact data ● employment data 	<ul style="list-style-type: none"> ● public task ● legal obligation ● legitimate interest
Preparation of information and documents for compensation payment or other expenses	<ul style="list-style-type: none"> ● identity data ● address/contact data ● financial data ● supporting documents 	<ul style="list-style-type: none"> ● public task ● legal obligation ● legitimate interest
Recording and publishing meetings	<ul style="list-style-type: none"> ● identity data ● employment data 	<ul style="list-style-type: none"> ● public task ● legal obligation ● legitimate interest
Summarizing and lesson learned meetings	<ul style="list-style-type: none"> ● identity data ● employment data 	<ul style="list-style-type: none"> ● legal obligation ● legitimate interest

4. Usage of Personal Data with Third-Party Organizations

4.1 We may be required to disclose and/or transfer your personal data to third-party organizations, in order for such organizations to process personal data in accordance with contractual obligations to us and/or legal obligations. These organizations may include; the Revenue Department, commercial banks, mass media, content creation company.

4.2 Public releases include; announcing the list of speakers and publishing meeting via digital media or social media (Facebook, YouTube and etc.).

For the cases where personal data are being disclosed and/or transferred to third-party organizations, we will ensure that the minimum amount of personal data are being disclosed and/or transferred with appropriate measures for greater security. Further, the third-party organizations who will process your personal data for us will be required to have in place appropriate privacy policy. We do not permit these third-party organizations to use your personal data in a way that diverge from the agreed scope and purposes.

5: Transferring of Personal Data to Foreign Countries

According to the scope and purposes specified herein this Privacy Notice, we are not obliged to disclose or transfer your personal data to any data recipients in foreign countries.

In this regard, we will pass on your personal data only when any of these requirements has been met. The requirements include;

5.1 the receiving foreign country has adequate personal data protection standards as certified by the Personal Data Committee;

5.2 the receiving organization has in place a comprehensive privacy policy which has been certified by the Personal Data Committee;

5.3 the receiving organization is obligated to follow a substantial privacy policy with sufficient remedial measure in accordance with the procedures identified by the Personal Data Committee including, but not limited to, standard contractual clauses and code of conduct;

5.4 a pre-requisite to the exercise of legal rights;

5.5 the consent has been obtained from you who is well-aware of the inadequate personal data protection standards of the receiving countries or international organizations;

5.6 a requirement for the execution of an agreement to which you are a party of, or the fulfillment of a request you made prior to entering into the agreement;

5.7 a necessary task to carry out under a contractual obligation between us and other persons or entities for the benefits of you;

5.8 to ensure safety or limit further damage to health of individual who cannot give consent at the current time; and

5.9 a necessary task for the good of the public.

6. Security Measures for Personal Data Protection

We have implemented appropriate security measures for personal data protection to prevent data loss or unauthorized access, destruction, usage, alteration or disclosure of personal data which comply with the Information Security Policy. In addition, we arrange a data processing agreement with third-party organizations, which are data processors, to control the processing of data processors and maintain security measures in accordance with personal data protection laws.

7. Time Period of Personal Data Storage

We will store your personal data throughout appropriate period according to our scope and purposes, including other important matters such as legal requirements, accounting and auditing purposes.

8. Personal Data Rights

8.1 Your personal data rights include:

(1) Right of access – you have the right to request a copy of all your personal data and assess if we are processing your personal data in accordance with relevant laws;

(2) Right to data portability – for the case where we have in place an automated platform allowing you to access your personal data automatically:

- you have the right to ask for your personal data to be transferred automatically to other organizations, and
- you have the right to request for your personal data in such a format that has been transferred from us to other organizations, except for the case where there is a technological limitation;

(3) Right to object – you have the right to object to any data processing activity of your personal data which has been relied on certain lawful basis and/or processing purposes, including:

- (3.1) public task or legitimate interest;
- (3.2) direct marketing purposes; and
- (3.3) scientific research, historical research and statistics except for the public interest.

(4) Right to erasure – you have the right to request for data deletion or anonymization, in accordance to the following cases:

- (4.1) where processing required terms become expired
- (4.2) where consent has been withheld, and we cannot rely on other lawful basis to process your personal data
- (4.3) where there is objection raised against data processing activity, and
- (4.4) where data processing activity is not in accordance with relevant laws;

(5) Right to restrict processing – you have the right to restrict any data processing activity in accordance with the following cases:

- (5.1) during pending examination process
- (5.2) for cases related to personal data which shall initially be deleted and/or destroyed, but was followed by an additional request of processing restriction instead
- (5.3) for cases where the data processing terms have passed, but you have requested for processing restriction due to legal reasons, and
- (5.4) during the process of data processing objection verification; and

(6) Right to rectification – you have the right to edit your personal data to be correct and concurrent to the present. If any mistake was detected, we might not edit this ourself.

8.2 In the event that you desire to exercise your rights as clause 8.1, please fill in the “Data Subject Request Form” and send it to our DPO via email at dpo-eef@eef.or.th.

8.3 In the cases where we may not be able to carry out and support exercise of your rights, including, but not limited to, the cases where a legal process is taking place, you will continue to have the right to retract your consent by emailing all related parties. We will therefore be required to terminate all processes as soon as possible. However, the retraction only applies to the data processing carried out thereafter. Any data processing activity carried out before the retraction will not be reversed.

8.4 Please be informed that we do record all requests to ensure all issues are resolved. If you have any concerns about the operational details of personal data protection, please contact our DPO

8.5 In the case where you have the intention to exercise your personal data protection rights, or to file complaint against your personal data processing, please contact our DPO (contact details have been provided in clause 10.). We will process this request in a secure and timely manner. Also, in case that we fail to preserve your rights under the PDPA, you may file complaint to the Office of the Personal Data Protection Commission

9. Privacy Notice Revision

We hold the rights to review and edit this Privacy Notice as we see fit. Any revision made will be notified to all related parties via our website (www.eef.or.th).

10. Contact Information

Data Protection Officer (DPO)

Address: EEF Equitable Education Fund 388 S.P. Building 13rdFloor Phaholyothin Road, Samsennai, Phayathai, Bangkok 10400

Email: dpo-eef@eef.or.th

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(Mr. Kraiyos Patrawart)

Managing Director of Equitable Education Fund